



South Carolina  
Department of Labor, Licensing and Regulation



110 Centerview Drive  
Post Office Box 11329  
Columbia, SC 29211-1329  
(803) 896-4300

Henry D. McMaster  
Governor

Emily H. Farr  
Director

Brittany N. Hammond, CFO  
Department of Labor, Licensing and Regulation  
110 Centerview Drive  
Columbia SC 29210

September 29, 2023

Mr. Jay Williams, Fire Chief  
Lewis Rural Fire Department  
1998 Saluda Road  
Chester, SC 29706

Dear Chief Williams,

Your organization has been included in the South Carolina Department of Labor, Licensing and Regulation (LLR) FY 2023-24 Appropriations Act (H.4300) for a one-time, non-recurring appropriation of \$250,000 in State general funds.

To initiate the disbursement of funds, please complete the FY24 Earmarked Appropriations Disbursement Request form included with this communication. Proviso 117.21 requires LLR to obtain a plan for how the funds will be expended by the organization and how the expenditures will provide a public benefit before disbursing funds. Your organization must submit these items before disbursement. LLR may share the requested documentation with the Executive Budget Office via the Department of Administration and publish the documentation on our website pursuant to the Governor's Executive Order 2022-19.

Please email the requested documentation to April Walling by October 13, 2023, and include your programmatic and fiscal contacts' names, direct phone numbers and email addresses. Upon receipt and review of the information provided, LLR will reach out with any questions before funds are disbursed.

If you have any additional questions, contact April Walling at (803)-896-4320 or by email at [April.Walling@llr.sc.gov](mailto:April.Walling@llr.sc.gov).

Sincerely,

Brittany N. Hammond  
Chief Financial Officer